

Ricoh Print Director
Print Management Solution
Understand, Analyze and Save

RICOH

manage



track



control



Ricoh Print Director

Take control of document production costs.

Wasted paper, missed chargebacks and excessive printing—it's all wasted money. Now, Print Director helps you recapture those costs by giving you more understanding of, and control over, document production. With centralized management and three independent modules—Analysis, Cost Reduction and Recovery—Print Director makes it easy to reduce your total cost of ownership and build the most cost-effective document production program possible.

Powerful Volume Analysis and Reporting.

Print Director's Analysis Module gives you an exact picture of printing and copying volume—no matter how many printers are on your network. Advanced accounting tools also let you easily analyze budgeting, device cost and workflow issues.

- Save time. Automatically gather all the printing data you need, around the clock and silently behind the scenes, including a system benchmark.
- Capture every detail. Track up to 25 different functions—such as color use, users, page output and more.
- Gain a new understanding. Review detailed reports that identify under- and over-utilized devices, high-volume users and more.
 - Over 35 detailed graphical reports—by user, date and time, printer, costs and more.
 - Executive Summary—current volume by job, pages, user, color and more.
 - ROI reporting—detailed device cost comparisons.
 - “Top 10” reports—high-level views of issues such as “who prints the most” or “most used printers.”
 - Plus, build your own custom reports based on your organization's needs.
- Build efficiencies and eliminate bottlenecks. Move efficient devices to high-volume areas or move an under-used color device to a better location.
- Easily track usage issues. Create user and device groups for high-level views.
 - For example: “4th floor printers,” or “high-volume users.”

Rules-Based Printing (workflow example)

1 Administrator...

Sets up rules with Print Director.

Example: Require duplex printing for print jobs submitted from Outlook or Lotus Notes.



Multifunction Product (MFP)

2 User...

Initiates print job to nearby laser printer.



3 Print Director...

Rule recommends sending print job to duplex device. User confirms recommendation; print job re-routed to lower cost device.

Laser Printer

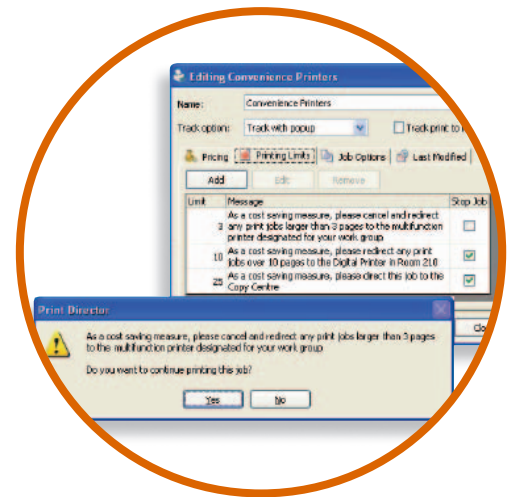


ManageTrackControlSave

Advanced Rules-Based Control.

The Reduction Module helps you control printing costs and minimize user printing abuse by blocking and redirecting printing or by offering lower-cost alternatives. Plus, pop-up messages alert employees that printing is being monitored—the most effective way to curtail waste.

- Build savings. Redirect user print jobs to low-cost devices, offer lower-cost alternatives, and block inefficient situations like black & white printing on color devices.
- Control print volumes. Set device limits by user, application, color-usage, and more.
- Keep users informed. Create pop-ups that display printing limits, job costs, rules-based messages, and more.
- Save paper. Force users to duplex print based on specific printing applications you select.

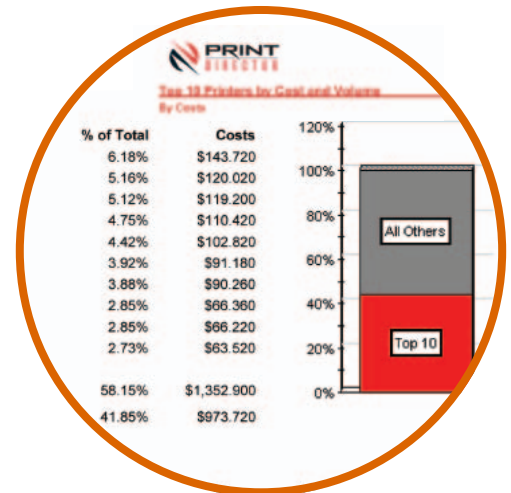


Easily create pop-up messages that correspond to your document production rules.

Automated and Accurate Chargebacks.

Recapture 100% of your print costs with the Recovery Module's cost-accounting and chargeback tools. It tracks every print or copy and assigns it to the appropriate person, client or department—whatever parameters you chose—with absolute security.

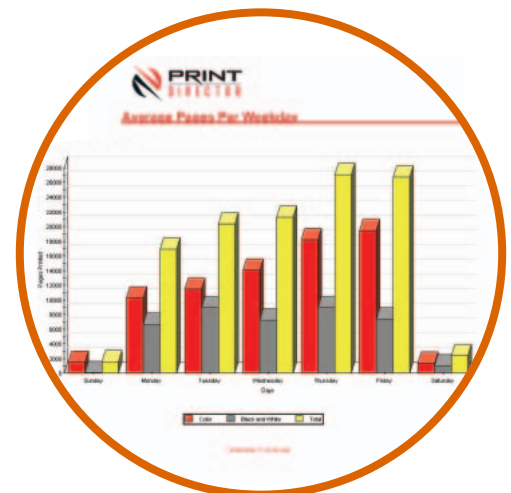
- Capture every chargeback. Use up to five customizable fields for job validation, including client numbers, PINs and job numbers.
- Simplify administration. Choose from a wide range of categories that capture the exact billing information you need—for example, paper type and size, duplex prints, and more.
- Easily manage budgets. Set budgetary account limits by user, job, and more. Use pop-ups to display declining balances, job costs and lower-cost alternatives.



Keep precise billing and budgeting records by capturing 100% of chargebacks for projects, departments or workgroups.

Out-of-the-Box Simplicity.

- Wizard assisted, enterprise-wide installation to any number of machines. No separate print server needed.
- Tracks 100% of local, network and direct-to-IP printing on both PC—and MAC-based workstations.
- Automatically registers devices the first time they're used—even "hidden" devices—saving legwork and data entry.
- Offers multiple deployment methods, convenient centralized configuration and data storage, and client-based architecture for low network overhead.
- Supports SQL back-ends; Active Directory and Novell Directory Services; CAD environments and integration to accounting systems.
- Sends reports to PDF, XLS, XML and CSV files for easy analysis, sharing and integration with other applications.



Sort and print reports based on specific categories with easy-to-read graphics, perfect of presentations.

Ricoh Print Director

System Requirements

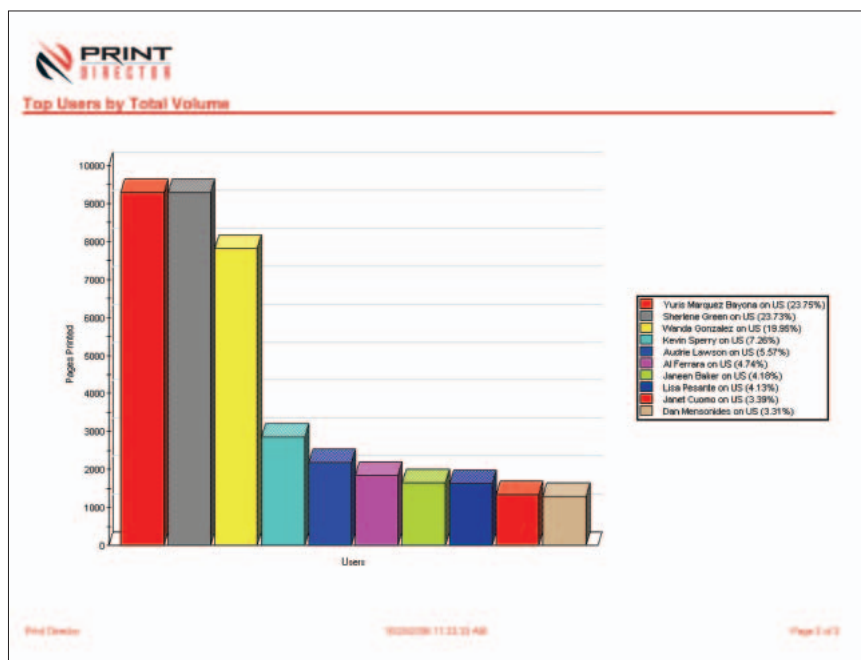
Primary Installation

CPU	Pentium Based processor recommended
Disk Space	30 MB 1MB of disk space per 2000 print jobs (Database requirement) 10MB (Client Communicator)
RAM	64MB minimum
Server Operating System	Windows XP Window NT 4.0 Windows 2003 Windows 2000

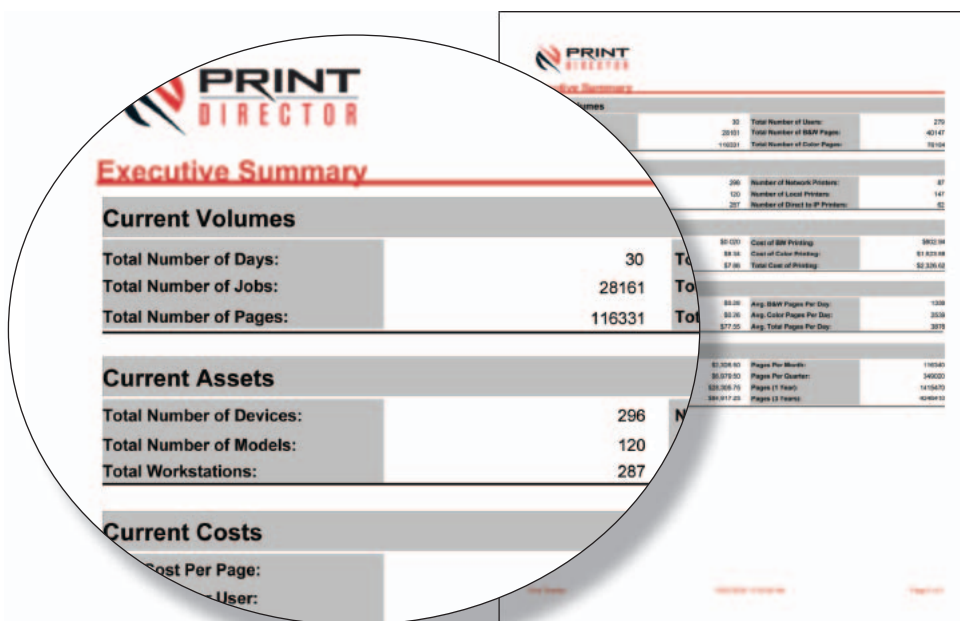
Client System Requirements

CPU	Pentium Based processor recommended
Disk Space	10MB minimum free space
RAM	64MB minimum
Operating System	Windows XP Windows 9X Windows Me Windows for Workgroups Windows NT 4.0 Windows 2000 Apple Macintosh OS X 10.3.9 or later*

*Requires one Windows-based PC to host the database and administrative software



Know your organization's exact printing costs and usage with print volume reports by department, users, time of day and more.



View high-level details and understand projected costs on current devices.

RICOH
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